

**JOINT BOARD OF FIRE COMMISSIONERS**  
**TOWNSHIP OF BRICK**

**MINUTES OF MEETING HELD ON DECEMBER 18, 2017**

IN ATTENDANCE: Ronald M. Braen, Jr.                      James J. Lepore, Jr.  
                         Stephen W. Earl, Jr.                      Christopher J. Matseur  
                         John C. Hefferon                      Robert J. Salmon  
                         Joseph J. Pawlowicz, Jr.                      Donald Wilkinson  
                         Charles F. Turner                      Robert B. Winemiller, III

Kate Sendzik Haines, Esq.

EXCUSED:                      Walter A. Eaton, Jr.                      James J. Riccio  
                         Ronald M. Gaskill, Sr.                      Edward P. Slowinski  
                         Steven P. Gerling

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Joint Board of Fire Commissioners of the Township of Brick has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

1.        Published in the Asbury Park Press on December 22, 2016
2.        Published in the Brick Times on December 31, 2016
3.        Filed written notice with the Township Clerk on December 20, 2016
4.        Posted written notice on the Official Bulletin Board at the Township Municipal Building, Bureau of Fire Safety, and office of the Joint Board of Fire Commissioners
5.        Posted on [www.brickfire.org](http://www.brickfire.org)

Call to Order

The meeting was called to order at 7:30 p.m. by President Pawlowicz, followed by flag salute, announcement of emergency exits and roll call.

Approval of the Minutes

A motion was made by Commissioner Matseur and seconded by Commissioner Lepore to approve the November 20, 2017 meeting minutes. Roll call: Commissioner Turner, Commissioner Lepore, Commissioner Matseur, Commissioner Salmon, Commissioner Wilkinson, Commissioner Winemiller, Commissioner Hefferon, President Pawlowicz—Yes (8); Commissioner Braen, Commissioner Earl—Abstain (2); No—(0). Motion passed.

Correspondence

None.

### Public Participation (Agenda Items Only)

None.

### Treasurer's Report

A motion was made by Commissioner Earl and seconded by Commissioner Matseur to accept the unaudited reports. Roll call: Commissioner Braen, Commissioner Earl, Commissioner Turner, Commissioner Lepore, Commissioner Matseur, Commissioner Salmon, Commissioner Wilkinson, Commissioner Winemiller, Commissioner Hefferon, President Pawlowicz—Yes (10); No—(0). Motion passed.

### Approval of Requisitions

None.

### Approval of Vouchers and Bills

A motion was made by Commissioner Braen and seconded by Commissioner Wilkinson to pay the bills as presented including any additions. Roll call: Commissioner Braen, Commissioner Earl, Commissioner Turner, Commissioner Lepore, Commissioner Matseur, Commissioner Salmon, Commissioner Wilkinson, Commissioner Winemiller, Commissioner Hefferon, President Pawlowicz—Yes (10); No—(0). Motion passed.

### Board Member's Request to Schedule Board Agenda Item

None.

### District Presidents Report

Fire District 1 – No report.

Fire District 2 – No report.

Fire District 3 – President Lepore wished everyone a Merry Christmas.

### Fire Official's Report

Bureau Chief Kevin Batzel extended Merry Christmas and Happy New Year greetings and thanked the Board for support during 2017. A motion was made by Commissioner Lepore and seconded by Commissioner Matseur to accept Chief Batzel's report. Roll call: Commissioner Braen, Commissioner Earl, Commissioner Turner, Commissioner Lepore, Commissioner Matseur, Commissioner Salmon, Commissioner Wilkinson, Commissioner Winemiller, Commissioner Hefferon, President Pawlowicz—Yes (10); No—(0). Motion passed.

### Fire Chiefs Report

Station 21—Chief Bisbal extended Happy New Year wishes to all and their families. He also commended District 1 members for support shown during the memorial service for Station 22 Ladies Auxiliary member Nancy Sansone.

Station 22—No report.

Station 23—No report.

Station 24—No report.

### Fire Academy Training Officer's Report Training Officer

Richard Orlando's report was submitted. He thanked the Commissioners for their support during the year and wished everyone a happy holiday season. A motion was made by Commissioner Lepore and seconded by Commissioner Earl to accept Officer Orlando's report.

Roll call: Commissioner Braen, Commissioner Earl, Commissioner Turner, Commissioner Lepore, Commissioner Matseur, Commissioner Salmon, Commissioner Wilkinson, Commissioner Winemiller, Commissioner Hefferon, President Pawlowicz—Yes (10); No—(0). Motion passed.

#### Explorer Post Report

Advisor Robert Contreras thanked the Board for support of the Explorer program.

#### Township Communications

Satellite and antenna request at the cell tower site is workable and in the engineering stage. Chief Batzel contacted Brick Fire IT regarding IamResponding issues, which were quickly rectified. He requested immediate notification when the system is down at any of the stations so action can be taken right away.

#### Standing Committees

##### Business and Management Committee

Progress continues on the cell tower.

##### Chiefs Committee

A Joint Chiefs meeting will be held next month.

##### Technical Rescue Committee

Captain Mazzeo's report was submitted. Commissioner Lepore confirmed that the alternator work and repairs made to Unit 2383 are acceptable and will have no ill effect on truck operation.

##### Old Business

Training Officer Orlando is in the process of obtaining quotes for FIT test equipment.

##### New Business

A motion was made by Commissioner Salmon and seconded by Commissioner Matseur to move the following three Resolutions pertaining to Joint Board insurance program renewal:

- 1) Resolution for Renewal of Membership in FIRST Responder Joint Insurance Fund for a period of three years beginning on January 1, 2018 and ending January 1, 2021 at 12:01 a.m.;
- 2) Resolution Renewing Appointment of Fund Commissioner to the FIRST Responder Joint Insurance Fund and appoint James J. Lepore, Jr., as Insurance Fund Commissioner and Stephen W. Earl, Jr. as Alternate Fund Commissioner; and
- 3) Resolution Renewing Appointment of Risk Management Consultant and appoint Michael McGrath, AAI, Senior Account Executive of Van Dyk Group as Risk Management Consultant in accordance with the Fund's Bylaws.

Roll call: Commissioner Braen, Commissioner Earl, Commissioner Turner, Commissioner Lepore, Commissioner Matseur, Commissioner Salmon, Commissioner Wilkinson, Commissioner Winemiller, Commissioner Hefferon, President Pawlowicz—Yes (10); No—(0). Motion passed.

A motion was made by Commissioner Matseur and seconded by Commissioner Lepore to move a Resolution Authorizing Notice of Public Meetings; hold regular meetings on the third Monday of each month at 7:30 p.m. at Laurelton Fire Company No. 1, Route 88 and Olden Street, Brick, New Jersey; publish notice of the regular monthly meeting schedule in the Asbury Park

Press and Brick Times and post said notices. Roll call: Commissioner Braen, Commissioner Earl, Commissioner Turner, Commissioner Lepore, Commissioner Matseur, Commissioner Salmon, Commissioner Wilkinson, Commissioner Winemiller, Commissioner Hefferon, President Pawlowicz—Yes (10); No—(0). Motion passed.

Snow removal and salting services were discussed. A motion was made by Commissioner Earl and seconded by Commissioner Matseur to approve a second one-year option with Twin County Property Services for the 2017-2018 season at the same rates, terms and conditions. Roll call: Commissioner Braen, Commissioner Earl, Commissioner Turner, Commissioner Lepore, Commissioner Matseur, Commissioner Salmon, Commissioner Wilkinson, Commissioner Winemiller, Commissioner Hefferon, President Pawlowicz—Yes (10); No—(0). Motion passed.

Solicitor's Report

Solicitor Haines wished the Board a Merry Christmas.

Auditor's Report

No report.

President's Report

President Pawlowicz extended wishes to all for a Safe and Happy New Year.

Future Agenda Items

None.

Miscellaneous

No report.

Public Participation (General Fire Service Matters)

None.

Good of the Board

No report.

Closed Session

None.

Adjournment

The meeting was adjourned at 7:44 p.m.

RESPECTFULLY SUBMITTED,

John C. Hefferon, Secretary

Joint Board of Fire Commissioners, Twp. of Brick