

Board of Fire Commissioners
Fire District No. 3
Township of Brick
Minutes of Meeting held on November 13, 2017
Herbertsville Fire House
601 Herbertsville Road, Brick, New Jersey 08724

President Lepore called the November 13, 2017 Regular Meeting of the Board to order at 7:30 P.M.

Agenda:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provision of the Act, the Commissioners of Fire District No. 3 has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

Published in the Asbury Park Press on December 16, 2016

Published in the Brick Times on December 24, 2016

Filed written notice with the Township Clerk on December 14, 2016

Posted written notice on the Official Bulletin Board at the Township Municipal Building on December 14, 2016

Posted at Herbertsville Fire Company No. 1 and the District Office on December 14, 2016

Posted on www.brickfire.org

Flag Salute

Announcement of Emergency Exits was made by Board President

Roll Call:

In attendance:

James J. Lepore, Jr., President

Christopher Matseur, Commissioner

Robert J. Salmon, Commissioner

Donald Wilkinson, Commissioner

Robert Winemiller, Commissioner

Kate Sendzik Haines, Esq.

Barry J. Osborn, CPA

Assistant Chief Sanchez

President Mark Christensen

1. Motion made by Commissioner Matseur seconded by Commissioner Salmon to approve the minutes of the Regular meeting held October 9, 2017, Special Truck Committee meeting held October 22, 2017 and Budget meeting held November 2, 2017.

Roll Call: Yes: James J. Lepore, Jr., President
 Robert Winemiller, Commissioner
 Christopher Matseur, Commissioner
 Robert J. Salmon, Commissioner
 Donald Wilkinson, Commissioner
 No: None

2. Correspondence
None

3. Public Participation (Agenda Items Only)
None

4. Treasurer's Report: Motion to approve Treasurer's Report and claims for the month of November which were read aloud by Commissioner Matseur made by Commissioner Wilkinson seconded by Commissioner Matseur with the addition of the following:

Motorola	\$ 8,645.78	Radios
TD Bank	\$ 83,094.64	Capital Lease

Roll Call: Yes: James J. Lepore, Jr., President
 Robert Winemiller, Commissioner
 Christopher Matseur, Commissioner
 Robert J. Salmon, Commissioner
 Donald Wilkinson, Commissioner
 No: None

Commissioners voted present on the Commissioners' Compensation.

5. Board Member's Request to Schedule Board Agenda Item:
None

6. Chief's Report:

- a. The Assistant Chief will take care of sending the remainder of the tanks for hydro testing.
- b. Discussion was held regarding modifying the ladder storage compartment on Truck 2435. President Lepore reported that the Board has always been in compliance regarding the status of the ground ladders. The purchase of a 24' ladder will be discussed and approved under the Procurement section of the minutes.
- c. Discussion on sending four members to FDIC in April 2018. The budget amount will include airfare instead of using Truck 2434 to travel to Indianapolis. Further discussion after 2018 Budget approval.

d. The Chief requested approval for two drivers to become qualified on Truck 2435. After some discussion, it was determined that a qualified Commissioner operator should review the qualifications of a prospective qualified driver and road test same, prior to approval.

e. Motion made by President Lepore seconded by Commissioner Salmon to clarify the Officer Qualification Policy for 2018 only. Any firefighter seeking to be an Officer for 2018, will be considered qualified for Truck 2439, as long as the firefighter is road qualified and is S130/S190 trained, as per New Jersey State Forest Fire Service Guidelines.

Roll Call: Yes: James J. Lepore, Jr., President
 Robert Winemiller, Commissioner
 Christopher Matseur, Commissioner
 Robert J. Salmon, Commissioner
 Donald Wilkinson, Commissioner

 No: None

f. The October percentages were submitted by the Chief. There are strong discrepancies in the percentages. The Commissioners need the back-up for these percentages. Back-up must be submitted to the Attorney's office by Monday, November 20, 2018.

g. Motion made by Commissioner Salmon seconded by Commissioner Matseur to accept the Chief's report except for the changes made and the percentages as presented.

Roll Call: Yes: James J. Lepore, Jr., President
 Robert Winemiller, Commissioner
 Christopher Matseur, Commissioner
 Robert J. Salmon, Commissioner
 Donald Wilkinson, Commissioner

 No: None

7. Standing Committees:

Procurement meeting – the following items were discussed for purchase.

- a. Service contract for generator - \$900.00
- b. Chargers for portables (4) at \$312.00, to be purchased from Motorola. Total \$1,248.00.
- c. Minitor 6 Pagers (6) at \$511.80, to be purchased from Motorola (State Contract) Total \$ 3,070.80.
- d. Docking Stations for CO meters (2) at \$179.10, to be purchased from FireFighter 1, Total \$373.20 with shipping.
- e. Hose for Brush Truck. 4 Lengths of 50' booster hose, to be purchased from FireFighter 1. Total \$1,457.40.
- f. Upgrade Radio Room on First Floor. \$945.00 for new encoder

- g. 24' Ladder to be purchased from Nat Alexander. Total \$880.00
- h. Charger amplifiers – cost \$500.00
- i. Large Rescue Struts – Junk Yard Dog. Cost \$3,225.00.
- j. Supply Cashe - \$2,748.25 – Fire Shelters

Motion made by Commissioner Matseur seconded by Commissioner Wilkinson to purchase the above referenced items.

Roll Call: Yes: James J. Lepore, Jr., President
 Robert Winemiller, Commissioner
 Christopher Matseur, Commissioner
 Robert J. Salmon, Commissioner
 Donald Wilkinson, Commissioner
 No: None

President Lepore reported that the hose purchase approved last month has been ordered. Also 20 pairs of boots are on order.

President Lepore scheduled the next meeting for the inspection of the CoOp 6X6, Truck 2479 in Tuckerton for December 3, 2017, 9 am.

Truck Committee

Commissioner Salmon reported that he hopes to hear from Seagrave this week.

Personnel – none

Radio/communications

The Radio Room should be completed soon.

8. Old Business:

None

9. New Business:

None

10. Solicitor's Report:

None

11. Accountant's Report:

None

12. President's Report:

The President reported that the LOSAP Audit has been received.

Question for the Chief regarding Power DMS – Report needed on who completed the necessary classes.

13 Good of the Board:

None

14. Closed Session:

None

Meeting was adjourned by motion from Commissioner Matseur seconded by Commissioner Winemiller at 8:38 p.m.

Respectfully Submitted,

Robert J. Salmon, Clerk

Prepared by:

Margaret Osborn