

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
TOWNSHIP OF BRICK
MINUTES OF MEETING HELD ON DECEMBER 12, 2017

IN ATTENDANCE: Ronald M. Braen, Jr., Commissioner
Stephen W. Earl, Jr., Commissioner
John C. Hefferon, Commissioner
Charles F. Turner, Commissioner

Jay C. Sendzik, Esq.
Kate Sendzik Haines, Esq.
Robert D. Elliott, CPA

EXCUSED: Joseph J. Pawlowicz, Jr., Commissioner

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners, Fire District No. 2 of the Township of Brick has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

1. Published in the Asbury Park Press on December 16, 2016;
2. Published in the Brick Times on December 24, 2016;
3. Filed written notice with the Township Clerk on December 14, 2016;
4. Posted written notice on the Official Bulletin Board at the Township Municipal Building, the office of the Joint Board of Fire Commissioners, and Bureau of Fire Safety;
5. Posted on www.brickfire.org.

Second Vice President Braen called the meeting to order at 8:00 p.m. Flag salute, announcement of emergency exits and roll call were conducted at the special meeting that immediately preceded this meeting.

Approval of the Minutes

A motion was made by Commissioner Hefferon and seconded by Commissioner Turner to approve the minutes of the November 14, 2017 special and regular meetings. Roll call: Commissioner Braen, Commissioner Earl, Commissioner Hefferon, Commissioner Turner—Yes (4); No—(0). Motion passed.

Correspondence

None.

Public Participation (Agenda Items Only)

None.

Treasurer's Report

A motion was made by Commissioner Turner and seconded by Commissioner Hefferon to accept the Treasurer's Report as given by Commissioner Earl. Roll call: Commissioner Braen, Commissioner Earl, Commissioner Hefferon, Commissioner Turner—Yes (4); No—(0). Motion passed.

Approval of Requisitions

Commissioner Braen outlined for Board members each submitted requisition; discussion ensued.

A motion was made by Commissioner Hefferon and seconded by Commissioner Earl to approve the request for PAC tool boards for Unit 2301 from All Hands Fire Equipment. Roll call: Commissioner Braen, Commissioner Earl, Commissioner Hefferon, Commissioner Turner—Yes (4); No— (0). Motion passed.

A motion was made by Commissioner Hefferon and seconded by Commissioner Turner to approve the request to order PAC tools and equipment from Witmer Public Safety Group for Unit 2301. Roll call: Commissioner Braen, Commissioner Earl, Commissioner Hefferon, Commissioner Turner—Yes (4); No—(0). Motion passed.

A motion was made by Commissioner Turner and seconded by Commissioner Earl to approve the request to order AR-AFFF foam from Witmer Public Safety Group to replace out-of-date foam in Unit 2301. Roll call: Commissioner Braen, Commissioner Earl, Commissioner Hefferon, Commissioner Turner—Yes (4); No— (0). Motion passed. Chief Cranmer noted that disposal of the old foam will be incorporated into a drill.

A motion was made by Commissioner Earl and seconded by Commissioner Turner to approve the request to order three helmets and three shields from Witmer Public Safety Group to replenish stock. Roll call: Commissioner Braen, Commissioner Earl, Commissioner Hefferon, Commissioner Turner—Yes (4); No— (0). Motion passed.

The request to upgrade and replace the fire alarm systems at Stations 23 and 23-2 was tabled until more information is provided.

Approval of Vouchers and Bills

The bills listed was distributed. Discussion ensued on the Diamond T; work on the truck is almost complete. A motion was made by Commissioner Hefferon and seconded by Commissioner Turner to approve the bills as presented, authorize a \$2,500 progress payment to Bitner Automotive Inc. and make final payment when the truck is delivered and approved. Roll call: Commissioner Braen, Commissioner Earl, Commissioner Hefferon, Commissioner Turner—Yes (4); No— (0). Motion passed.

Board Member's Request to Schedule Board Agenda Item

None.

Fire Chiefs Report

Chief Tim Cranmer distributed his report and informed the Board that dedication of new Unit 2305 will take place on Sunday. Commissioner Braen noted that all plugs were removed from Boat Unit 2326 and petcock valves are also being replaced, after which the boat will be placed back in service (on trailer). Santa delivery plans are in place; Station 24 will stand by.

A motion was made by Commissioner Hefferon and seconded by Commissioner Turner to accept new member Seamus Hickey and accept the Chief's Report. Roll call: Commissioner Braen, Commissioner Earl, Commissioner Hefferon, Commissioner Turner—Yes (4); No— (0). Motion passed.

Standing Committees

Business and Management Committee

No report.

Legislation Committee

Solicitor Sendzik informed the Board of pending legislation that would allow Boards to make application to finance certain projects that were not permitted in the past. Projects that were limited to fire stations have been expanded. Legislative codes go into effect January, 2019.

Chiefs Committee

The Commissioners thanked outgoing Chief Tim Cranmer for his service as Chief, for his cooperation with the Board and Truck Committee, and for being instrumental in getting new Unit 2305 in service.

Communications/Computer Committee

No report.

Technical Rescue Committee

No report.

Insurance Committee

No report.

LOSAP

No report.

Old Business

The Board will obtain quotes for snow plowing and salting services. A motion was made by Commissioner Earl and seconded by Commissioner Turner to accept the low quote. Roll call: Commissioner Braen, Commissioner Earl, Commissioner Hefferon, Commissioner Turner—Yes (4); No— (0). Motion passed.

New Business

Discussion ensued on the deteriorating aprons in front of the Route 88 station. The Board will obtain quotes; a motion was made by Commissioner Earl and seconded by Commissioner Hefferon to accept the low quote. Roll call: Commissioner Braen, Commissioner Earl, Commissioner Hefferon, Commissioner Turner—Yes (4); No— (0). Motion passed.

A motion was made by Commissioner Earl and seconded by Commissioner Hefferon to move the following three Resolutions pertaining to insurance program renewals:

Resolution for Renewal of Membership in FIRST Responder Joint Insurance Fund for a period of three years beginning on January 1, 2018 and ending January 1, 2021 at 12:01 a.m.;

Resolution Renewing Appointment of Fund Commissioner to the FIRST Responder Joint Insurance Fund and appoint Stephen W. Earl, Jr. as Insurance Fund Commissioner and Ronald M. Braen, Jr. as Alternate Fund Commissioner; and

Resolution Renewing Appointment of Risk Management Consultant and appoint Michael McGrath, AAI, Senior Account Executive of Van Dyk Group as Risk Management Consultant in accordance with the Fund's Bylaws.

Roll call: Commissioner Braen, Commissioner Earl, Commissioner Hefferon, Commissioner Turner—Yes (4); No— (0). Motion passed.

A motion was made by Commissioner Earl and seconded by Commissioner Braen to move a Resolution Authorizing Notice of Public Meetings; hold regular meetings on the second Tuesday of each month at 8:00 p.m. at Laurelton Fire Company No. 1, Route 88 and Olden Street, Brick, New Jersey; publish notice of the regular monthly meeting schedule in the Asbury Park Press and Brick Times; and post said notices at District fire stations and www.brickfire.org.

Solicitor's Report

No report.

Auditor's Report

Auditor Elliott extended good wishes to all for a Merry Christmas and Happy New Year.

President's Report

Commissioner Earl noted that President Pawlowicz is currently in the hospital; he thanked the Chief and officers on the Board's behalf for a productive and safe year.

Future Agenda Items

None.

Miscellaneous

No report.

Public Participation (General Fire Service Matters)

None.

Good of the Board

No report.

Closed Session

None.

Adjournment

The meeting was adjourned at 8:24 p.m.

RESPECTFULLY SUBMITTED,
Charles F. Turner, Secretary
Board of Fire Commissioners
District No. 2